

To,

Roll No: \_\_\_\_\_

The Chairman/General Manager

Uttar Bihar Gramin Bank

Head Office, Kalambagh Chowk

Muzaffarpur-842001

Reg : Verification of documents/testimonials/credentials for provisional allotment for Officer JMG Scale -I/ Office Assistant (Multipurpose)

With reference to Bank's letter dated .....and subsequent my acceptance to the terms and conditions as contained therein, I \_\_\_\_\_ hereby report to the Bank today \_\_\_\_\_ at 9:30 AM for verification of documents, certificates/testimonials for pre-recruitment formalities.

As per Bank's requirement I am submitting necessary certificates/documents as envisaged in the above said Bank's letter.

- 1) I further declare that I am not engaged in any other employment, business, profession or vocation as on date of verification.
- Or,
- 2) I am engaged with other employment, details of employment:

\_\_\_\_\_ Application for NOC submitted by existing employer is enclosed.

I, therefore request you to kindly allow me to join the Bank after finding me fit & proper for recruitment.

My Specimen Signature:

English	
Hindi	
E-Mail ID ( as given in IBPS)	

Yours faithfully,

(Signature)

Place: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Contact No: \_\_\_\_\_

Address: \_\_\_\_\_

