**EXPRESSION OF INTEREST FOR EMPANELMENT OF RECOVERY AGENT**

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| --- | --- | --- |
| 01. | Name of Recovery Agent/ Enforcement Agency |  |
| 02. | Address with Telephone No. and email ID |  |
| 03. | Nature of constitution |  |
| 04. | Date of establishment |  |
| 05. | Name of the Proprietor/Partner/Directors with Residential address and Telephone No. | (i)(ii) |
| 06. | CIN/ Reg. No. (enclose copy of certificate) |  |
| 07. | Whether the premises is/are owned or hired. (Office/Yard etc.) |  |
| 08. | Name and address of the Bank with account no. and IFSC. |  |
| 09. | GSTIN (enclose Copy) |  |
| 10. | Permanent Account No (enclose Copy) |  |
| 11. | Net worth as on 31/03/2021(Enclose audited balance sheets and Profit & Loss Account statement for the last 03 years)  |  |
| 12. | If registered in the panel of other organizations, Statutory bodies furnish their names, category and date of registration. (Enclose copy of empanelment letter) |  |
| 13. | i) Detailed description and value of works done for others in the past. (Please enclose photocopy of work orders). |  |
| ii) Detailed description and value of works done for the Public Sector Banks. (Please enclose photocopy of work orders). |  |

**Documents/ Details to be Enclosed:-**

1. Registration Certificate/Certificate of incorporation.
2. GSTIN & PAN.
3. ABS & PL for last 03 years.
4. Net worth Certificate as 31/03/2021 duly certified by CA.
5. Copy of empanelment letters from Public sector banks.
6. Copy of empanelment letters from organizations other than PSBs.
7. Details of Services offered as Recovery Agent.
8. List of Yards available for safe keeping of seized vehicles in North Bihar.
9. Details of Process adopted for auction of seized vehicles.
10. District wise strength of employees/ representatives / key managerial officials present in North Bihar.

**Declaration:-**

**I/we ……………… ……………………. ………….. submits my/our candidature for empanelment as Recovery agent /Enforcement agent for Uttar Bihar Gramin Bank as invited through RFP letter No…………. dated ………………**

**I/we hereby confirm that we have read and understood the clauses of above referred RFP and agree to abide by them.**

**I/we hereby confirm that details /enclosures provided herewith are true & understands that any false /fabricated /altered details if found at any stage of empanelment may lead to cancellation of our candidature.**

 **Signature of the Applicant**

 **(with stamp)**

**Date:**

**Place:**