



# Uttar Bihar Gramin Bank

Head Office : Kalambagh Chowk, Muzaffarpur [ Bihar]

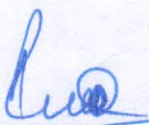
HO/GAD/13/2020-21/187

Date :: 02.06.2020

## SHORT TERM TENDER NOTICE

### For Disposal of Wooden/Almunium and Steel Scrap.

1. Competitive offers in sealed covers super scribed with the statement "Bids for Disposal of Paper/Wooden/Almunium and Steel Scrap." are invited from interested parties for disposal on "AS IS WHERE IS" basis.
2. The scrap material can be inspected at Uttar Bihar Gramin Bank, Head Office at Kalambagh chowk, Muzaffarpur / 14 Regional offices(Araria, Bettiah, Chapra, Darbhanga, Gopalganj, Hajipur, Jhanjharpur, Madhubani, Motihari, Muzaffarpur, Purnia, Saharsa, Sitamarhi and Siwan), 1032 branches between 10.30 hrs to 16:30 hrs up to 16.06.2020 on any working day.
3. Tenderers are accordingly requested to quote their highest rates for lifting the Paper/Wooden/Almunium and Steel Scrap. The proposal should be submitted in two parts viz. "Technical Bid" and "Commercial Bid" in the Performa enclosed at Annexure-B and Annexure-C, respectively. Filled in Annexure-B & Annexure-C should be sealed in separate envelopes and appropriately super scribed with the statement "Technical Bid" or "Commercial Bid" as the case may be and then sealed in a bigger envelope super scribed with "Bids for Disposal of Paper/Wooden/Almunium and Steel Scrap". The sealed cover should be addressed to the General Manager, Uttar Bihar Gramin Bank, Head Office, Kalambagh Chowk, Muzaffarpur – 842 001 (Bihar) and reach on or before 3.00 p.m 17th June 2020. The Technical bids would be opened on the same day at 3.30 p.m. The bidders may depute their personnel for the bid opening event, if they so desire.
4. The offer shall accompany an Earnest Money Deposit (EMD) of Rs. 10,000/- (Rupees Ten Thousand only). The EMD should be submitted in the form of Demand Draft drawn in favour of Uttar Bihar Gramin Bank payable at Muzaffarpur. Tenders without EMD will be summarily rejected.
5. UBGB reserves the right to accept/reject any/all offer(s) without assigning any reason whatsoever.

  
(Rajesh Kumar)  
General Manager



**TERMS AND CONDITIONS**

1. The sale shall be on "AS IS WHERE IS" basis
2. The scrap materials shall be picked from the following location:-  
**Uttar Bihar Gramin Bank**  
**Head Office, 14 Regional Offices, 1032 Branches of Uttar Bihar Gramin Bank**
2. Quotations are to be submitted in sealed covers and should be submitted within the last date and time specified in the tender document.
4. The quoted price, item-wise, shall be submitted in the **Price Format at Annexure-C**, forming part of the Tender Inquiry. Prices are to be quoted for all the items.
5. The tender shall be open for acceptance for a period of thirty (30) days from the date of opening the bids. In case of withdrawal of tender, the EMD remitted by the bidder will be forfeited.
6. The bidders are required to indicate their PAN Number & GST in their offer.
7. All labour, tools and equipment for removing/loading the scrap from UBGB Office shall be organized by the buyer on their own cost.
8. The contract shall be governed by the Indian Contract Act, 1872 and subsequent revisions/ amendments thereto.
9. Tenders submitted without fulfilling the above term & conditions and in contravention to the tender notice are liable to be rejected summarily.
10. The Tender Notice and connected Annexures shall form part of the contract.
11. The successful bidder would be awarded the contract for removal/lifting the **Paper / Wooden/Aluminium and Steel Scrap** and shall remit the sale amount on accepted rates of the scrap items before taking delivery of the same from UBGB.

Continued\_\_2-\_\_



12. The sale is subject to all terms and conditions prescribed in the tender document and resultant sale order. Scrap should be lifted within 07 days from the award of order.
13. UBGB reserves the right to cancel this sale at any time without assigning any reason before issue of the sale order. BIDDERS are not entitled to claim any damage or compensation in case of such cancellation.
14. The tender is issued subject to the jurisdiction of the local courts at Muzaffarpur only.
15. The scrap material will be weighted in the presence of the representative of the UBGB for which necessary arrangement shall be made by the bidder at their cost and the payment at the approved rate should be made in cash to the UBGB against a cash receipt, before the material is transported from the Office premises of UBGB.
16. The rate quoted by the Bidder shall be final and no change in the same shall be allowed under any circumstances during the currency of the contract.
17. EMDs submitted by unsuccessful bidders will be refunded after release of order to successful bidder. The EMD of successful bidder will be refunded after satisfactory completion of awarded disposal work.

**18. Eligibility Criteria :-**

- i) Firms/Individuals should be in existence for over 3 years in the business of lifting *Paper / Wooden and Steel Scrap* material. Registration certificate should be attached with the tender
- ii) The firm/Individual should have a previous contract/experience for lifting *Paper/Wooden and Steel Scrap* for two years with a Government Department/Public Sector Undertaking . The company should furnish its contract/order documents with a Govt. office for the last two years.
- iii) The commercial bid would be opened only after the technical bid is found satisfactory. Tender received after the prescribed cutoff date and time will be rejected forthwith.

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## Annexure – B

### Proforma for Technical Bid

1. Name of the Company/Firm/Individual :  
Address & Tel. No. E mail ID
2. Date of commencement of Business :
3. Status of the organization :  
(i.e. whether proprietorship ,partnership,  
Pvt. Ltd., etc.)
4. Name of the Proprietor with :  
Contact number
5. Annual Turnover 2018-19 : 2019-20  
(Furnish documentary evidence)
6. GST No  
PAN No. of the Organization/Individual :  
(Furnish photocopies of relevant documents)
7. Details of three prominent organizations served/being served with similar services (Also attach a list of the organizations served in the recent past, from where the scraps are lifted)  

<u>Name and Address</u>	<u>Annual Cost of Contract</u>
a.	
b.	
c.	
8. Do you agree with the terms and conditions stipulated in Annexure-A :
9. Details of EMD(enclosed DD) : DD No. \_\_\_\_\_ dated \_\_\_\_\_ for  
Rs.10,000/- drawn on \_\_\_\_\_  
Bank in favour of **UBGB**, payable  
Muzaffarpur.

#### **Declaration:**

It is certified that the information furnished above is correct to the best of my/our knowledge & belief. I/We have gone through the terms and conditions stipulated in Annexure-A and confirm to abide by same. We have seen the material to be lifted from UBGB, H.O. Muzaffarpur. A copy of the terms and conditions with its all pages signed, in token of acceptance of the same is enclosed.

Place-----

Date.....

Signature.....

Name.....

Designation.....





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## Annexure- C

### Performa for Commercial Bid

1. Name of the Firm/Individual : Address  
& Tel. No.  
E mail ID

2. Rates offered for *Lifting of Paper/Wooden/Almunium and Steel Scrap* to be purchased from UBGB.

Quoted Price  
(In words)/per kg

- I. All kinds of wooden/plywood scrap material.  
II. All kinds of steel /Iron scrap material.  
III. All kinds of Almunium scrap materials.  
IV All kinds of Plastic scrap materials.  
V Paper-1.White

2.coloured

### **Note:**

- a. Rates should be all inclusive.  
b. The Firm/Individual will have to quote for all of the above items of scrap, failing which offer may be rejected.  
c. **UBGB** reserves the right to accept or reject any offer without assigning any reasons whatsoever.  
d. **UBGB** reserves the right to cancel this tender in case no satisfactory proposal is received.

**It is certified that the information furnished above is correct to the best of our knowledge & belief.**

Place-----

Date.....

Seal of the Organisation

Signature.....

Name.....

Designation.....