



# Uttar Bihar Gramin Bank

Head Office, Kalambagh Chowk, Muzaffarpur

## Tender for Empanelment of Vendors for supply of Stationary items and Printing materials in offices of Uttar Bihar Gramin Bank

Last date of submission :: **29.03.2022** (upto 3.00 PM)

Tender Open:-: 29.03.2022 at 3.30 PM

Tender reference No.HO/GAD/14/2021-22/1186 Dt. 01.03.2022

Start date of tender :: **01.03.2022**

Cost of the application  
(Tender Fee)::

**Rs.2000/- ( Non refundable )**  
Favouring "Uttar Bihar Gramin  
Bank" payable at Muzaffarpur

Address of communication ::

**General Manager**  
Uttar Bihar Gramin Bank, Head Office,  
Kalambagh Chowk, Sharma Complex, Muzaffarpur



Tender Ref No:-HO/GAD/14/2021-22/1186

Uttar Bihar Gramin Bank invites **sealed tenders for empanelment of vendors/firms/printers for supply of stationary items and printing material** for branches in 18 districts of Bihar namely Araria, Saran, Darbhanga, Gopalganj, Vaishali, Madhubani, Madhepura, Muzaffarpur, Purnea, Saharsa, Sitamarhi, Siwan, Sheohar, East Champaran, West Champaran, Katihar, Kishanganj, Supaul of **Uttar Bihar Gramin Bank**.

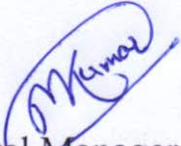
Tender Start Date::- 01-03-2022

Last Date of Submission::-29-03-2022 upto 3:00 PM

Tender Open Date::- 29-03-2022 at 3:30 PM

Tender Fee::-2000/- (Two thousand only) Non-Refundable fav of "Uttar Bihar Gramin Bank", payable at Muzaffarpur

EMD::- Rs. 1,00,000.00 (Rs. One lac only) fav of "Uttar Bihar Gramin Bank", payable at Muzaffarpur

  
General Manager  
Uttar Bihar Gramin Bank  
Head Office-Muzaffarpur



**NOTICE FOR EMPANELMENT OF VENDORS/PRINTERS**

1. Uttar Bihar Gramin Bank, Head Office-Muzaffarpur invites Applications from reputed /well-established, resourceful and experienced printing presses /firms situated at in Bihar involved for printing of stationery items for the general use of Bank for empanelment as Printer. Applicant for empanelment must be enlisted with at least one Nationalized bank/Nationalized Insurance Company/ other PSU, at least for last 3 years and have experience of execution of similar works under client Nationalized bank/Nationalized Insurance Company during last 3 years.

2. Interested parties can download the empanelment document format from our website: [www.ubgb.in](http://www.ubgb.in).

The application completed in all respects along with

EMD demand draft for Rs. 1,00,000.00 (Rs. One lac only) favoring "Uttar Bihar Gramin Bank", payable at Muzaffarpur has to be submitted with tender application form. Relevant eligibility criteria documents to be attached. Application as per format along with EMD should be sealed in an envelope to be super scribed "**Application for Empanelment of Vendors/Printers for Stationary items and printing materials**" and shall show name and address of the applicant will be submitted to the address given in para 3 below so as to reach on or before 29-03-2022.

3. Eligibility Criteria:

- A. Applicant firm must have proper/full-fledged office and printing/technical set up in Bihar (Applicant to produce pertinent office address proof like electricity bill/telephone bill/Municipal tax receipts/Rent Receipts in the name of the firm for that address).
- B. The firm must have been established for at least 5 years as on 01.01.2022
- C. Firm should be empanelled and worked under PSU / Nationalized Banks / Nationalized Insurance Company for last three years and have work experience under such clients (documentary proofs like empanelment letter, work order etc to be produced).
- D. Firm must have expertise of having successfully executed similar printing works as mentioned below during last 5 year :
  - A. 6 jobs of Rs. 1.00 lacs each (in a single year) or,
  - B. 3 jobs of Rs. 2.00 lacs each or,
  - C. 2 jobs of Rs. 3.00 lacs each or,
  - D. 1 job of Rs. 5.00 lacs
- E. There should not be any adverse report about the applicant firm from its clients.
- F. The applicant firm must have Trade License, GST Number. Also it should have PAN number and have filed IT Return. Copy of all the above documents to be attached.





