



**EXPRESSION OF INTEREST (EOI)
FOR SUPPLY & INSTALLATION OF SECURITY EQUIPMENT
(Viz. Cash Safes, Gold Safes, Strong Room Doors, Safe Deposit Lockers (SDLs), Safe
Cum with Safe Deposit Lockers (SSDLs), Fire Resistant Filing Cabinets (FRFCs) &
Depository Cabinets at Branches / Offices of the Bank on PAN India Basis) AT
BRANCHES/ OFFICES OF Uttar Bihar Gramin Bank.**

Last date of submission of application – 11.12.2020 up to 03:00 PM

1. Scope of the work

Uttar Bihar Gramin Bank, Head Office invites Expression of Interest (EOI) from Original Equipment Manufacturers (OEMs) of security equipment of the under mentioned categories who have the licenses to manufacture and have the experience of supply and Installation of these equipment in Branches & offices of various Banks on pan India basis for empanelment and Annual Rate Contract (ARC) with the Bank to undertake supply and Installation of these equipment as per the requirement of Branches/ Offices of the Bank.:

Category "A" Equipment

Strong Room Doors (SRDs) of Class "AAA", Class "AA", Class "A"

Category "B" Equipment

Cash Safes, Gold Safes, Safe cum Safe Deposit Lockers (SSDLs) of Class "AA" & Class "A"

Category "C" Equipment

Safe Deposit Lockers (SDLs)
Fire Resistant Filing Cabinets (FRFC)

Category "D" Equipment

Depository Cabinets for cash cabins

2. Period of empanelment

Empanelment of OEMs will be done equipment category wise. The empanelment shall be valid for a period of 3 years but the Annual Rate Contract (ARC) shall be valid for one year. For the second and third years, the ARC may be continued or may be reviewed by calling sealed offers from the empanelled OEMs only. Any addition/deletion in the products in a particular category will be at the sole discretion of the Bank. At the end of the year, before renewing / reviewing the ARC, the performance of the contracted OEMs will be evaluated after receiving feedback from Bank's different Regional Offices. It will be at the sole discretion of the Bank to terminate the contract and empanelment and disqualify the OEM from next ARC, if an OEM does not satisfactory perform the work assigned by the Bank's Regional Offices / Branches.

3. Important Dates

The instant process is being done for Prospective bidders may download the EOI document from the Bank's website www.ubgb.in. Important dates are as mentioned below:

- a. Date of issue of Expression of Interest document : 19.11.2020
- b. Time & date of opening of Bids : 11.12.2020 at 03:00 PM

4. Tender Cost & Earnest Money Deposit

An amount of Rs. 1000/- (Rupees One Thousand only) as tender cost & Rs. 2.00 Lakh (Rupees Two Lakh only) is required to be deposited as Earnest Money Deposit in form of Demand Draft in favour of Uttar Bihar Gramin Bank, payable at Muzaffarpur with the application. The earnest money deposited

shall not carry any interest and will be returned to the unsuccessful bidders. Earnest money paid by the successful bidder will be retained by the Bank till completion of the period of contract as Security Deposit. Earnest money paid by bidder shall be forfeited by the Bank if the bidder fails to undertake the job after award of the contract.

5. Performance Guarantee

The successful and contracted bidder will have to submit performance guarantee for satisfactory compliance of the work to be assigned during the period of contract within 10 days from the date approval of contract is communicated to them. This will be in the form of Bank Guarantee amounting to Rs. 50.00 lakh and valid for a period of one year. For the subsequent years, a fresh Bank Guarantee of Rs.50.00 Lakh will have to be given again at the start of the contracted year.

6. The Bank reserves the right to reject any / all applications without assigning any reason whatsoever.

7. Stages of the process

The process of empanelment and Annual Rate Contract will be completed as under.

a) Technical bids will be opened at the scheduled date and time. Offers will be evaluated by a designated committee against the stipulated minimum eligibility criteria for each category of products. Offers not complying with the eligibility criteria will be rejected.

b) Bank at its discretion, may ask for any additional information from any / all the bidders to substantiate the submissions / claims made by the bidder(s) in their bid document.

c) Provisional shortlisting of the bidders meeting the eligibility criteria will be made.

d) Before deciding on the finally eligible bidders under each category, Bank, at its discretion may get the manufacturing facilities of the shortlisted bidders visited by a designated committee to verify the manufacturing processes for adherence to the quality and environmental management policies.

A shortlisted bidder may not finally qualify, if the committee visiting the manufacturing facility finds the quality of processes lacking and so recommends.

e) Intimation regarding qualification / disqualification will be made to all the bidders. Further terms of financial bidding will be intimated to the qualified bidders only. Depending upon the number of OEMs qualifying technically for a category of products, Bank, in its financial bid terms, may, at its discretion, keep the opportunity for other qualifying bidders also to match the pricing of L-1 and may distribute the work appropriately. Details will be made available in the terms of financial bid notice which will be floated after successful completion of technical qualification stage.

8. Submission of proposal

a) The bid should be submitted in a sealed envelope with superscription:

" EXPRESSION OF INTEREST (EOI) for supply & Installation of security equipment under Category(ies) _"

b) Super-scribed Sealed Envelope should be submitted at Uttar Bihar Gramin Bank, Head Office, Sharma Complex, Kalambagh Chowk, Muzaffarpur, Bihar 842001 on or before .11.2020 by post or by hand. Bidder must sign each page of bid documents failing which the bid will be rejected. The proposal received after the time of submission or without supporting documents would be rejected. The Bank reserves the right to accept or reject any or all applications without assigning any reason. The bank also reserves the right to cancel or withdraw the EOI at any stage without assigning any reason. No contractual obligation whatsoever shall arise from the EOI process until a formal contract is signed and executed by duly authorized officers of the bank with the selected Bidder.

c) The Application Form and the following documents should be duly filled, signed and stamped by the authorized signatory of the bidder:

i) Application cum declaration form (Appx "A")

ii) Categories of the equipment being bid for (Appx "B")

iii) Profile of the bidder (Appx "C")

iv) Compliance Checklist duly filled and stamped (Appx – D)

v) Copy of the EOI Document, each page duly signed and stamped

vi) All the annexures in support of the bid (As listed in Appx – E)

d) Application form together with all the Appendices/Annexures, Tender fee of Rs.1000.00 and Earnest Money Deposit of Rs. 2.00 Lakh should be submitted in a sealed envelope as mentioned above.

9. Eligibility criteria for bidders

a) The bidder must be a registered company with all necessary statutory registrations such as Certificate of incorporation, PAN, GST, ESI and EPF etc. with competent Government authorities.

- b) The bidder should be certified for quality management (ISO 9001 / ISO9002 / ISO9003) and certified for environment management / Health & Safety Management (OHSAS 18001 / ISO 14001 / ISO 45001).
- c) A bidder for any category of equipment must be in business as OEM of security equipment for at least 10 years as on 30-09-2020 i.e. the company should be registered as manufacturer of security equipment on or before 01-10-2020.
- d) A bidder can apply for one or more categories of security equipment subject to meeting the qualifying criteria for respective categories of equipment.
- e) To be eligible for a category, the bidder must have valid BIS license for all the products in that category.
- f) If the BIS License of the bidder for an applied category product expires before completion of the process, a renewed license will have to be submitted to the bank failing which the bidder will be declared ineligible.
- g) The bidder must be the Original Equipment Manufacturers (OEM) and must have their In-house lock manufacturing facility. Relevant documentary evidence in support of it issued by competent authority be submitted as proof thereof.
- h) Detailed eligibility criteria for each category of products are mentioned in Appx – D.

10. Date of eligibility

Date of eligibility for any clause in this EOI Document, unless otherwise mentioned specifically, will be taken as 30-09-2020.

11. Bank's right to modify / accept / Reject any/or all bids

Bank can at any time during the process issue clarifications, addenda or corrigenda. The same will be published in the Bank's website. The applicants are requested to regularly visit the Bank's website. Bank reserves the right to accept/reject any or all bids and to scrap the empanelment process at any time before award of the contract without assigning any reason and thereby without incurring any liability to the bidders or any obligation to the bidders to inform the reasons for its action.

12. Grounds for rejection of bid

- a) If a bidder makes an attempt to bring internal / external influence on Bank during evaluation process, Bank will reject the bid.
- b) If the bid is received after the stipulated date and time of submission;
- c) Application and other documents are not signed and authenticated by the authorized signatory;
- d) If the bank has valid reasons to believe that a bidder is involved in malpractice / attempt to influence / manipulation of rates / cartelization while quoting the rates, it may reject the bid and after due diligence prohibit the bidder from participating in any future processes.
- e) If at any time during the process or even after qualification, if the Bank finds that the bidder is / was not meeting the criteria of qualification, the bank shall reserve the right to annul the process / terminate the contract awarded.

13. Dispute & Arbitration

In the event of there being any dispute or difference arising between the Bank and a bidder the same shall be referred to the General Manager, Uttar Bihar Gramin Bank at Head Office, whose decision shall be final and binding. However, if the dispute is still not resolved, the matter shall be referred to the sole arbitrator mutually agreed by the Bank and the bidder. The arbitration shall be conducted in accordance with the provisions of the Arbitration and Conciliations Act, 1996 (26 of 1996) or any statutory modifications or re-enactment thereof and the rules made there under and for the time being in force, shall apply to the arbitration proceedings under this clause. The award of the arbitrator shall be final and binding on the parties. The venue of the arbitration shall be Muzaffarpur Jurisdiction. The fees, if any, of the arbitrator shall, if required to be paid before the award is made and published, be shared by both the parties. The cost of the reference and of the award (including the fees, if any, of the arbitrator) shall be in the discretion of the arbitrator who may direct to any, by whom and in what manner, such costs or any part thereof shall be paid and fix or settle the amount of costs to be so paid.

14. Indemnity

The successful bidder shall, at its own expense, indemnify, defend and hold harmless Bank and its officers, directors, employees, representatives, agents and assigns from and against any and all losses and liability (including but not limited to liabilities, judgments, damages, losses, claims, costs and

expenses, including attorney's fees and expenses) that may be occurring due to, arising from or relating to:

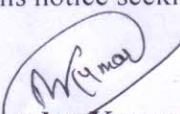
- a. A breach, non-performance or inadequate performance by the successful bidder of any of the terms, conditions, covenants, representations, undertakings, obligations or warranties under the contract; or
- b. The acts, errors, representations, misrepresentations, wilful misconduct or negligence of the successful bidder, its employees in performance of its obligations under the contract; or
- c. Any deficiency in the services of the successful bidder or
- d. Violation of any applicable laws by the successful bidder, its agents, employees, representatives etc. In the event of successful bidder not fulfilling its obligations under this clause within the period specified in the notice issued by the Bank, Bank has the right to recover the amounts due to it under this provision from any amount payable to the vendor by various districts/ROs or by invoking the Performance Guarantee.

15. Governing Laws

The subsequent contract shall be governed and construed and enforced in accordance with the laws of India applicable to the contracts made and to be performed therein, and both Parties shall agree that in respect of any dispute arising upon, over or in respect of any of the terms of the contract, only the courts in Muzaffarpur shall have exclusive jurisdiction to try and adjudicate such disputes to the exclusion of all other courts.

16. Details of some of the specification requirements are mentioned in Appx – F.

17. This notice seeking Expression of Interest shall form part of the contract documents.


(Mahendra Kumar)
General Manager

(On letter head of Bidder)

Ref No.

Date:

To

General Manager

Uttar Bihar Gramin Bank

Muzaffarpur

Dear Sir,

With reference to EOI notice published by Bank for empanelment and rate contract of Security Equipment, having examined and understood the instructions, terms and conditions forming part of the EOI, we hereby enclose our offer for the supply of the security equipment as detailed in your above referred EOI notice.

We are aware that the empanelment does not guarantee of any work order. In the event of getting a contract, We agree to honor the obligation with due diligence and efficiency as required by the Bank.

We confirm that we have not been disqualified / blacklisted by any Govt. Dept. / RBI / PSU bank or any other organization for supply and maintenance of any security Systems.**

We also agree that in case of receipt of an unsatisfactory performance report from any of our clients, our Bid will be rejected / disqualified.

We further confirm that the offer is in conformity with the terms and conditions as mentioned in the EOI form. Our candidature will be liable to be cancelled / rejected at any stage, if the bank finds anything that does not conform to the required terms of eligibility.

We give the details of the equipment we are applying for empanelment in Appendix "B" We also confirm that the offer shall remain valid for 90 days from the last date for submission of the offer.

We understand that the Bank is not bound to accept the offer either in part or in full and that the Bank has the right to reject the offer in full or in part without assigning any reason whatsoever.

We certify that our company (Name of Bidder) is not owned or controlled by any Director or serving Officer/Employees of Uttar Bihar Gramin Bank or their relatives having the same meaning as assigned under section 6 of the Companies Act, 1956.

We agree to provide required performance guarantee in case of being qualified technically.

I/We agree to all the terms and conditions of the EOI notice which we understand will form part of the contract with the bank if awarded.

Yours faithfully,

Authorized Signatories

(Name & Designation, seal of the firm)

(** To be submitted as applicable)

**DETAILS OF THE CATEGORY OF EQUIPMENT APPLIED FOR##
CATEGORY "A"**

STRONG ROOM DOORS**IS 11188(Part-1):2014**

1. Strong room door of Class 'AAA' (TRTL 180) with grill gate & AV, V Cage & Exhaust Fan
 2. Strong room door of Class 'AA' (TRTL 120) with grill gate & AV, V Cage & Exhaust Fan
 3. Strong room door of Class 'A' (TRTL 60) with grill gate & AV, V Cage & Exhaust Fan
- (Air ventilators should conform to the specifications of respective classes laid down in IS 14387:2005)

CATEGORY "B"**CASH SAFE****IS 550 (Part 1):2014**

1. Cash Safe Class AA 61" (1340 mm)
2. Cash Safe Class AA 49" (1030 mm)
3. Cash Safe Class A 61" (1340 mm)
4. Cash Safe Class A 49" (1030 mm)

JEWEL SAFE**IS 550 (Part 1):2014**

1. Jewel Safe Class AA 61"
2. Jewel Safe Class AA 49"
3. Jewel Safe Class A 61"
4. Jewel Safe Class A 49"

Jewel safes of 61" and 49" will be Safes with IS 550 (Part-1):2014 certification and shall be provided with at least 16 and 12 drawers respectively with Levered locks and non-retractable Keys.

SAFE CUM SAFE DEPOSIT LOCKERS (SSDLs) (Safe of SSDL as per IS 550 (Part 1):2014)

1. SSDL 61" with customized 29 lockers – The safe of SSDL should be Class "AA"
2. SSDL 61" with customized 29 Lockers - The safe of SSDL should be Class "A"

CATEGORY "C"**SAFE DEPOSIT LOCKER (SDL) Cabinets****(IS-5244:2014)**

1. Safe Deposit Locker Type 1 - 90 Lockers
2. Safe Deposit Locker Type 1A - 75 Lockers
3. Safe Deposit Locker Type 2A - 51 Lockers
4. Safe Deposit Locker Type 3 - 32 Lockers
5. Safe Deposit Lockers Type 4 – The bidder can mention the details of various other types of locker units manufactured by them under BIS Licenses

FIRE RESISTANT FILING CABINET**(IS 14561:2014)**

1. 2 Drawer – 2 Hour Fire resistance
2. 4 Drawer – 2 Hour Fire resistance

CATEGORY "D"**Depository Cabinets for cash cabins****No BIS Certification**

Categories for which application is being made to be mentioned here

Authorized Signatories(Name & Designation, seal of the firm)

PROFILE OF THE BIDDER

S no.	Description	Details of the Bidder			
1	Name of the Company				
2	Registered Address				
3	Landline No.				
4	Email ID				
5	Contact Person & mobile No				
6	Name of the Directors				
7	Year of establishment				
8	GST Registration details				
9	PAN Details				
10	EPF Registration				
11	ESIC Registration				
12	Details of Tender Fee				
13	Details of EMD				
14	Turn over (In Rs. Crores) from security equipment business	2017-18			
		2018-19			
		2019-20			
15	Details of empanelment with Public Sector Banks (At least three Public sector Banks)	2017-18			
		2018-19			
		2019-20			
16	Categories and products applied for (Enclose all relevant and applicable BIS Licenses of the equipment, applied for)	Category A	Strong Room door of Classes "AAA", "AA" & "A"	Yes / No	
		Category B	Safe of Classes "AA" & "A"	Yes / No	
		Category C	Safe Deposit Lockers FRFC	Yes / No	
			Depository Cabinets	Yes / No	
17	Nos. of Security Equipment manufactured during last TWO financial years (Mention numbers manufactured against each item for the years 2017-18 & 2018-19)	Category A	Strong Room Doors of Classes "AAA", "AA" & "A"	No.	Copies of the form 3CA & form 3CD for both the FYs;
		Category B	Safes of Classes "AA" & "A"		A certificate from a registered tax auditor stating the number of equipment produced during relevant two Financial Years to be enclosed. The so submitted
		Category C	Safe Deposit Locker Cabinets FRFCs		
		Category "D"	Depository Cabinet for cash cabin		

					certificates must carry its UDIN.
In case of equipment with BIS Licenses (Category A, Category B and Category C), copies of CA Certified Production Data as submitted to BIS in Proforma-I in respect of each license during last three operating years, giving the details of the equipment manufactured, marked and exported should be submitted.					

Authorized Signatories

(Name & Designation, seal of the firm)

COMPLIANCE CHECK LIST
COMMON ELIGIBILITY CRITERIA FOR ALL BIDDERS

S No.	Parameters	Requirements	Documents to be annexed	Compliance Yes / No
1	Average annual turnover for last TWO financial years	Rs.15.00 Crores during last 2 financial years i.e. 2017-2018 & 2018-2019 from Security Equipment business	Audited balance sheet & Profit & Loss statements of last Three financial years i.e. 2017-18, 2018-2019 & 2019-20	
2	Company Registration	Should be registered on or before 01-10-2009	Certificate of incorporation	
3	GST	Should be registered for GST	GST Registration Certificate	
4	EPF	Should be registered with EPFO	Registration certificate	
5	ESIC	Should have ESIC Registration	Registration Certificate	
6	QM & EM	Relevant ISO Certificates for both Quality (IS/ISO 9001/9002/9003) and Environment / Health & Safety Management (OHSAS 18001 / ISO 14001 / ISO 45001) should be enclosed		
7	OEM	Should be an OEM of security equipment being bid for	Valid BIS licenses as on 30-09-2019 to be annexed	
8	Lock Manufacturing	Should have in-house manufacturing facility of locks	Appropriate verifiable documentary evidence	
9	Network of offices / dealers / franchisee	Should have at least one dealer / office/ franchisee in each State of India. In case of North-East states, a single office / dealer / franchisee in any of the states will suffice.	Attach list of offices / dealers / franchisee with address and contact details	
10	Empanelment	Should be on the empaneled list of at least three Public Sector Banks as on 30-09-2019	Attach letters of empanelment	
11	References	Reference of clients empaneled with for verification	Details of referees from at least Three Public Sector Banks with which the bidder is empaneled should be given	

Authorized Signatories
(Name & Designation, seal of the firm)

SPECIFIC ELIGIBILITY CRITERIA FOR BIDDERS FOR CATEGORY "A" EQUIPMENT
i.e. Strong Room Doors (SDRs) of Classes "AAA", "AA" & "A"

S No.	Parameters	Requirements	Documents to be annexed	Compliance Yes / No
1	License	BIS License for manufacturing all classes of Strong Room Doors i.e. "AAA", "AA" & "A"	Copy of valid BIS Licenses of all the three classes	
2	Manufacturing Capacity	The company should have manufactured not less than 50 Strong Room Doors of the classes being applied for in the past Three years, i.e. in the years 2017-2018 & 2019-20.	Tax Audit Reports of last Two FYs to include copies of the form 3CA & form 3CD for both the years; A Certificate by a registered tax auditor under relevant sections of Income Tax Act / Rules giving quantitative details of manufactured Class "AAA", Class "AA" & Class "A" Strong Room Doors should be attached as proof. The Certificate by the auditor must bear the UDIN. Copies of CA Certified Production Data as submitted to BIS in Proforma-I in respect of each license during last three operating years, giving the details of the equipment manufactured, marked and exported should be submitted.	
3	Experience	Should have at least 9 years of experience of having manufactured and supplied an equipment under the category in Public Sector Banks.	Purchase order copies to be enclosed as proof OR Earliest licenses issued by BIS for any of the listed equipment in the category, is to be enclosed.	

SPECIFIC ELIGIBILITY CRITERIA FOR BIDDERS FOR CATEGORY "B" EQUIPMENT
i.e. Cash Safe, Gold Safe, SSDL (only Safe) of Classes "AA" & "A"

S No.	Parameters	Requirements	Documents to be annexed	Compliance Yes / No
1	License	BIS License for Safe of all laid down sizes of classes "AA" & "A"	Copy of valid BIS licenses of both the classes	
2	Manufacturing Capacity	The company should have manufactured not less than 600 Class "AA" & Class "A" Safes	Tax Audit Reports of last Two FYs to include copies of the form 3CA & form 3CD for both the	

		in the past Three years, i.e. in the years 2017-18 & 2019-20.	years; A Certificate by a registered tax auditor under relevant sections of Income Tax Act / Rules giving quantitative details of manufactured Class "AA" & Class "A" safes should be attached as proof. The Certificate by the auditor must bear the UDIN. Copies of CA Certified Production Data as submitted to BIS in Proforma-I in respect of each license during last three operating years, giving the details of the equipment manufactured, marked and exported should be submitted.	
3	Experience	Should have at least 9 years of experience of having manufactured and supplied an equipment under the category in Public Sector Banks	Purchase order copies to be enclosed as proof OR Earliest licenses issued by BIS for any of the listed equipment in the category, is to be enclosed.	
4	Random Test of Safe by Bank	Consent to bank to get a randomly selected safe tested out of 50 safes supplied through any of the BIS accredited Test Houses. Total cost of testing including transportation and also cost of installation of replacement safe will be borne by the bidder. In the event of successful cutting of safe in burglary, clause of one out of 50 will not be relevant. Bank may get immediate random testing done and in case of failure, contract will be terminated, all due payments, Security Deposit forfeited and performance guarantee invoked.	Consent letter to be given by the bidder on its letter head.	

SPECIFIC ELIGIBILITY CRITERIA FOR BIDDERS FOR CATEGORY "C" EQUIPMENT

i.e. Safe deposit Lockers (SDLCs) & Fire Resisting Filing Cabinet

S No.	Parameters	Requirements	Documents to be annexed	Compliance Yes / No
1	License	<p>BIS License for manufacturing Safe Deposit Lockers (SDLCs)</p> <p>BIS License for manufacturing FRFCs of 2 hour fire rating</p>	<p>Copy of valid BIS Licenses</p> <p>Copy of valid BIS Licenses</p>	
2	Manufacturing Capacity	The company should have manufactured not less 500 SDLs, 1000 FRFCs in the past Three years, i.e. from the year 2017-18 to 2019-20.	<p>Copies of the form 3CA & form 3CD; Also a Certificate by a registered tax auditor under relevant sections of Income Tax Act / Rules giving quantitative details of manufactured equipment should be attached as proof. The Certificate by the auditor must bear the UDIN.</p> <p>Copies of CA Certified Production Data as submitted to BIS in Proforma-I in respect of each license during last three operating years, giving the details of the equipment manufactured, marked and exported should be submitted.</p>	
3	Experience	Should have at least 9 years of experience of having manufactured and supplied an equipment under the category in Public Sector Banks.	<p>Purchase order copies to be enclosed as proof</p> <p>OR</p> <p>Earliest licenses issued by BIS for any of the listed equipment in the category, is to be enclosed.</p>	

SPECIFIC ELIGIBILITY CRITERIA FOR BIDDERS FOR CATEGORY "D" EQUIPMENT

i.e. Depository Cabinets for cash cabins

S No.	Parameters	Requirements	Documents to be annexed	Compliance Yes / No
1	Manufacturing Capacity	The company should have manufactured not less 500 Depository Cabinets in the	<p>Copies of the form 3CA & form 3CD;</p> <p>Also a Certificate by a</p>	

		past Three years, i.e. from the year 2017-18 to 2019-20.	registered tax auditor under relevant sections of Income Tax Act / Rules giving quantitative details of manufactured equipment should be attached as proof. The Certificate by the auditor must bear the UDIN.	
--	--	----------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--

Authorized Signatories

(Name & Designation, seal of the firm)

COPIES OF DOCUMENTS TO BE ATTACHED AND THEIR MARKING

Ser	Documents	Marking
1	Certificate of Incorporation	Annexure-I
2	GST Registration Certificate	Annexure-II
3	PAN Card	Annexure-III
4	Certificate of registration with EPFO	Annexure-IV
5	Certificate of registration with ESIC	Annexure-V
6	PO / DD of Tender Fee (in original)	Annexure-VI
7	PO / DD for Earnest Money Deposit (in original)	Annexure-VII
8	Proof of experience – copies of PO / earliest licenses to prove the experience	Annexure-VIII
9	Audited Balance Sheets & PL Statements for the years 2017-18, 2018-19 & 2019-20	Annexure-IX
10	Letters of empanelment with Three Public Sector Banks valid as on 30-09-2019	Annexure-X
11	Valid BIS Licenses of the equipment of various categories /classes applied for	Annexure-XI
12	Tax Audit Report including Forms 3CA & 3CD of the years 2017-18, 2018-19 & 2019-20	Annexure-XII
13	Auditor's Certificates on manufacturing of various equipment in last TWO FYs	Annexure-XIII
14	Copies of Production Data submitted to BIS during last three operative years	Annexure-XIV
15	List of referee clients with details viz Name, address,contact numbers & e-mail ID	Annexure-XV
16	Details of Office / Branch / Franchisee Network with address & Contact Details	Annexure-XVI
17	Documents as proof of having in-house lock manufacturing facilities	Annexure-XVII
18	Letter of consent for random testing of cash safe by the Bank	Annexure-XVIII
19	Any other document	Annexure-XIX

SPECIFICATIONS**CATEGORY “A”****Strong Room Doors of Classes “AAA”, “AA” and “A”**

- All Strong room Doors : Specifications as per IS 11188 (Part-1):2014
- In addition to the Standard Mark, the following information shall be furnished on the metallic name plate affixed to each Strong Room Door.
 - a) The Manufacturer's name and its recognized trade mark, if any
 - b) Classification code;
 - c) Serial number of the safe;
 - d) Year of Manufacture; and
 - e) License number(CM/L No.....)
- The keys supplied with Vault (Strong Room) Doors shall be marked with an identification number different from serial number of the Door.

CATEGORY “B”**Safe of Classes “AAA”, “AA” and “A”**

- All Safes (Cash Safe / Jewel Safe / Safe of SSDL) : Specifications as per IS 550 (Part-1):2014
- In addition to the Standard Mark, the following information shall also be furnished on the metal plate affixed on the inner face of the door shutter of each safe:
 - a) Name of the manufacturer and/or his recognized trade mark;
 - b) Class of the safe;
 - c) Size of the safe;
 - d) Control Unit and Year of manufacture;
 - e) Serial number different from identification number of key
 - f) Licence number (CM/L.....);
- The keys supplied with the cash safe shall be marked with an identification number different from serial number of the Safe.
- At least two automatic relocking devices, one for each lock, should be provided.
- In case of SSDL, the locker unit inside the safe will be customized one to have at least 29 lockers.
- In case of Gold Safe, the drawers should have levered locks with common non-retractable keys.

CATEGORY “C”**Safe Deposit Locker Cabinets (SDLs) - All SDLs as licensed under IS 5244:2014**

- Should have unpickable self-locking dual control lock with and non-retractable multi-row pin cylinder keys
- Out of Type 4 SDLs submitted by the bidder, Bank may select appropriate SDLs commonly available with qualifying bidders.

FRFCs - All FRFCs as licensed under IS 14561:2014

- Should have central locking as well as isolation mechanism for drawers

Markings on SDLs & FRFCs

- In addition to the Standard Mark, the following information shall also be furnished on the metal plate affixed on SDLs / FRFCs:
 - a) Name of the manufacturer and/or his recognized trade mark;
 - b) Classification of cabinet;
 - c) Serial No. (Different from Key No.);
 - d) Year of manufacture; and
 - f) Licence number (CM/L.....)

CATEGORY “D”**Depository Cabinets for cash cabins**

- Made from high quality CRCA sheet.
- Should have two drawers and one safe storage unit.

- Both the drawer units should be individually lockable. The self-locking arrangement of the drawers should enable the drawers to get locked automatically on closure.
- The safe storage units should have levered locks.
- Second drawer should be Depository Drawer for storage of bundled notes that should drop down in the safe storage unit on closure. This drawer should have anti-phishing mechanism.
- The unit should have the provision of anchoring with the floor.
- Overall dimension should be 690(h) X 460(w) X 460 (d) with tolerance of 5mm in any side so that it fits in correctly under the cash counters.