



Uttar Bihar Gramin Bank

Head Office, Kalambagh Chowk, Muzaffarpur

**Tender of Private Security Agencies for outsourcing Security Services of Armed
Guards and Unarmed Guards for Head Office**

Of

UTTAR BIHAR GRAMIN BANK

Tender reference No.HO:GAD:2021-22/955 Dt. 29.01.22
Start date of tender :: 29.01.2022
Last date for submission :: on 24.02.2022 upto 3.00 PM
Opening date of tender :: on 24.02.2022 upto 3.30 PM

Address of communication ::

General Manager

Uttar Bihar Gramin Bank, Head Office,
Kalambagh Chowk, Sharma Complex, Muzaffarpur

General Manager
Uttar Bihar Gramin Bank
Head Office,
Muzaffarpur

Request for Proposal

Tender For of Private Security Agencies for outsourcing Security Services of Armed Guards and Unarmed Guards for Head Office of Uttar Bihar Gramin Bank at Muzaffarpur .

- A. Uttar Bihar Gramin Bank, Head Office, Muzaffarpur invites sealed Techno-commercial offers from reputed Private Security Agencies (Registered company or registered partnership firm) having adequate presence in State of Bihar for providing services of Armed and Unarmed Security Guards for Head Office of Uttar Bihar Gramin Bank at Muzaffarpur.
- B. RFP Forms can either be downloaded from our bank website www.ubgb.in or can be obtained from our office. RFP forms should be submitted along with tender cost/fee of Rs. 2000/- (Non Refundable) by DD favoring **Uttar Bihar Gramin Bank**, payable at **Muzaffarpur** at above mentioned address as per below mentioned timeline.

Date of commencement of issue of RFP : 29/01/2022

Last date for submission of RFP : 24/02/2022 Upto 3.00PM

Opening of RFP : 24/02/2022 at 3.30PM

- C. All conditions and parameters will be evaluated with reference to the firms submitting the tenders. The Bank reserves the right to reject any / all applications without assigning any reason whatsoever.


(General Manager)

In case of any unexpected interruption due to events beyond control of the procurement committee, the process interrupted will be continued on the subsequent working day at the scheduled time.

Confidentiality: *This document is meant for the specific use by the Company / person/s interested to participate in the current tendering process. This document in its entirety is subject to Copyright Laws. Uttar Bihar Gramin Bank expects the bidders or any person acting on behalf of the bidders to strictly adhere to the instructions given in the document and maintain confidentiality of information. The bidders will be held responsible for any misuse of the information contained in the document and liable to be prosecuted by the Bank in the event of such a circumstance is brought to the notice of the Bank. By downloading the document, the interested party is subject to confidentiality clauses.*

उत्तर बिहार ग्रामीण बैंक
प्रधान कार्यालय, कलामबाग चौक,
मुजफ्फरपुर, बिहार, ८४२ ००९



Uttar Bihar Gramin Bank

HEAD OFFICE, KALAMBAGH CHOWK,
MUZAFFARPUR, BIHAR, 842 001

(Sponsored By :: Central Bank of India)

☎ 2248141, 2243088, 2267918 Fax: (0621) 2243088, 2240103

Website :: www.ubgb.in

E-mail :: ubgb@ubgb.in

Request for Proposal (RFP)

The prequalification details for Tender of Private Security Agencies to provide the Services of Armed and Unarmed Security Guard for Head Office of Uttar Bihar Gramin Bank at Muzaffarpur, is as follows:

1. SCOPE OF WORK:

- 1.1. Uttar Bihar Gramin Bank, Head Office intends to Tender of reputed Private Security Agencies for providing Armed and Unarmed Security Guard for Head Office of Uttar Bihar Gramin Bank at Muzaffarpur.
- 1.2. Private Security agencies, awarded contract after completion of Tender process, will provide Armed and Unarmed Security Guards for Head Office of Uttar Bihar Gramin Bank at Muzaffarpur.
- 1.3. The present requirement of **Armed Guard for Head Office will be 1 and Unarmed Guards for Head Office will be 2 (Approx)**. The number may increase or decrease in future as per bank requirement.
- 1.4. Uttar Bihar Gramin Bank, Head Office will have the right to cancel this contract. In such case notice of one month will be served to the PSAs for termination of contract and no other claims will be entertained.
- 1.5. The period contract will be for a period of 3 year. However, the contract shall be renewed on yearly basis for further two more years subject to satisfactory services and correct compliance of labour law, and continue the contract on the existing terms & conditions and complying with the minimum wages, as revised by the Central/ State Government from time to time, the contract may be renewed by the competent authority.

2. TERMS AND CONDITIONS:

- 2.1. The Tender will be done using two-bid (Technical and Price bid) system. **The Bidders, who qualifies all the pre qualification criteria as per this Tender Document will be shortlisted. After shortlisted, Sealed Price bids will open of qualified Security agencies.** The date and time for opening of price bid will be intimated by mail and decision on quantum of work allotted to agencies will be undertaken.
- 2.2. After acceptance of order, the service provider shall provide Armed and Unarmed Security Guards as per our requirement within 15 days commencing from the day of acceptance of order. Any delay in deployment over the stipulated period will attract penalty of 5% of the monthly contract payment per day subject to maximum of the monthly contract payment per month of the Head Office. Any further delay shall make the agency ineligible and the order will be shifted to the other eligible agencies.
- 2.3. RFP complete in all respect is to be submitted in two parts i.e., Technical Bid offer (TBO) and Financial Bid Offer (FBO). Both the bids should be in separate sealed envelopes and shall be submitted in a large sealed envelope.
- 2.4. The sealed envelope of the Technical Bid Offer (TBO) & tender fee, EMD shall be super scribed as **"TENDER-Technical Bid of Private Security Agencies for outsourcing Security Services of Armed Guards and Unarmed Guards for Head Office of Uttar Bihar Gramin Bank at Muzaffarpur.** The sealed envelope of the Financial Bid Offer (FBO) shall be super scribed as **"TENDER -Financial Bid of Private Security Agencies for outsourcing Security Services of Armed Guards and Unarmed Guards for Head Office of Uttar Bihar Gramin Bank at Muzaffarpur.**
- 2.5. Both the sealed envelopes shall be placed in a large envelope and super subscribed as, **TENDER - For Private Security Agencies for outsourcing Security Services of Armed Guards and**

