



# acceptUttar Bihar Gramin Bank

Head Office, Kalambagh Chowk, Muzaffarpur

Tender Ref. No. HO/GAD/16/2023-24/1032(A)

Dated: 02.12.2023

## Financial Bid

**(only empaneled stationery printers can quote)**

Uttar Bihar Gramin Bank invites financial Bid regarding Calendar and Dairy printing and supply from empaneled stationery printers as per Annexure-I

Please submit your competitive rates in closed envelope positively on or before 13.12.2023 till 3.00 PM. The financial Bid will be opened on 13.12.2023 at bank's head office at 3.30 P.M. in presence of committee members. All empaneled stationery printers (who quoted the rates) are requested to remain present at the time of opening of tenders. Please note that no separate invitation will be sent.

The quoted rates will be valid for one year.

It may be noted that once the order is placed, the successful tenderer will be bound to execute the same within the period specified and no request for the increase in rate subsequently or any excuse for not executing the order on account of non-availability of paper or any other reason will not be entertained. We shall not pay any advance against our order, if any, placed with the successful vendor/supplier.

Rates should be quoted as per the specification mentioned in Annexure-I. If, after delivery, it is found that the paper is not exactly according to our specification/quality stipulated, such supply will be rejected at the supplier cost.

In case of failure/delay in supply fully or partially, the Bank will be at liberty to get the same printed through other sources at its sole discretion and the difference in cost, if any, will be recovered from defaulting printer.

Printed Calendar and Dairy will be delivered at our Head Office Premises, Hence Quote the competitive rates accordingly.

The bank need not necessarily accept the lowest tender and the decision of the Bank in this regard will be final. This letter is neither an order nor an assurance to award the work order.

**General Manager  
Uttar Bihar Gramin Bank  
Head Office- Muzaffarpur**

**UTTAR BIHAR GRAMIN BANK**  
**HEAD OFFICE, MUZAFFARPUR**

Name of Printer : .....

Annexure-1

S.No.	Item Name	Specification	Size (in Inch)/cm	Paper Quality	Printing	Quantity	No. of Leaves	Rate
1	Calendar (Wire Binding)	Calendar	15x20	Art Paper 120/130/140 GSM	Single Side/ multicolour	20000 to 30000	12	
				Art Paper 120/130/140 GSM	Both Side/ multicolour	20000 to 30000	6	
				Art Paper 120/130/140 GSM	Single Side/ multicolour	20000 to 30000	12	
2	Calendar (Tin Mounting)	Calendar	15x20	Art Paper 120/130/140 GSM	Both Side/ multicolour	20000 to 30000	6	
				Art Paper 120/130/140 GSM	Single Side/ multicolour	20000 to 30000	12	
				Art Paper 120/130/140 GSM	Both Side/ multicolour	20000 to 30000	6	
3	Calendar (Wire Binding)	Calendar	17x22	Art Paper 120/130/140 GSM	Both Side/ multicolour	20000 to 30000	6	
				Art Paper 120/130/140 GSM	Single Side/ multicolour	20000 to 30000	12	
				Art Paper 120/130/140 GSM	Both Side/ multicolour	20000 to 30000	6	
4	Calendar (Tin Binding)	Calendar	17x22	Art Paper 120/130/140 GSM	Both Side/ multicolour	20000 to 30000	6	
				Art Paper 120/130/140 GSM	Both Side/ multicolour	20000 to 30000	6	
				Art Paper 120/130/140 GSM	Both Side/ multicolour	20000 to 30000	6	
5	Dairy	Dairy	7.5x10	Inner Page Ledger Paper 70 GSM	Both Side/ multicolour	5000 to 6000	380	
				Cover Page - Hard Board	Both Side/ multicolour	5000 to 6000	380	
				Inner Page Ledger Paper 70 GSM	Both Side/ multicolour	5000 to 6000	380	
6	Dairy	Dairy	5x9	Cover Page - Hard Board	Both Side/ multicolour	5000 to 6000	380	
				Cover Page - Hard Board	Both Side/ multicolour	5000 to 6000	380	

Signature:

Seal:

Date: